

Action Tracker - Overview and Scrutiny Committee 2023/24

Meeting 2021/22	Subject and request	Action	Who	Status	Completed
8 December 2022	Item 6 Commercial Strategy Progress Update	Asset (Re-)Development – Members commented that the costs and potential revenue income from The Rise and Cromwell Road were included in the report but were not broken down by property. Members requested a breakdown by property of funding, construction costs and net rental income to ascertain the return on investment for each asset.	Request to officers	In progress	<p><i>Holding response emailed to Members on 01/02/23. Copy of response in Mod.Gov Library, link provided below</i></p> <p><i>Further response emailed to Members on 28/03/23. Copy of response in ModGov Library, link provided below.</i></p> <p><i>26/06/2023 - The latest budget forecast for The Rise development at Marketfield Way will be included in the Q1 Performance Report to O&S on 7 September 2023.</i></p> <p><i>A more detailed breakdown of the budget for The Rise development at Marketfield Way - by property of funding, construction costs and net rental income to ascertain the return on investment on each asset - plus a lessons learnt assessment will be included in the Commercial Strategy Progress Update to O&S on 7 December 2023.</i></p> <p><i>21/11/2023 This information will be contained on the</i></p>

					<p><i>Marketfield Way Update report scheduled to be presented to O&S on 25 January 2024.</i></p> <p><i>Completed – the Marketfield Way Update December 2023 was presented to O&S Committee at its meeting on 7 December 2023.</i></p>
6 July 2023	Item 4 Medium Term Financial Plan 2024/25 to 2028/29	Members requested a summary of budget changes over the last 8 years to be included in the Budget Scrutiny papers.	Request to officers	In progress	<i>Completed. Budget Scrutiny Panel meeting held on 29 November 2023.</i>
6 July 2023	Item 4 Medium Term Financial Plan 2024/25 to 2028/29	The Chair requested that future updates include financial values for the ranges of possible impacts for the identified risks in section 15 of the MTFP.	Request to officers	In progress	
7 Sep 2023	Item 6 Environmental Sustainability Strategy Annual Report	Improvements to Council buildings – Members requested an update on LED replacement roll out across Council buildings.	Request to officers	In progress	
12 Oct 2023	Item 4 Organisation Portfolio Holders' Update	IT – Possible consideration of reviewing IT support for Members, after the review of IT resourcing.	Request to officers		

12 Oct 2023	Item 5 Lessons Learnt: Pitwood Park, Cromwell Road, & Lee Street	Pitwood Park – Members requested details of the onsite contamination at Pitwood Park.	Request to officers	Completed	<i>Response emailed to O&S Committee Members on 02/01/2024</i> <i>The details of the onsite contamination at Pitwood Park can be found on the ground investigation report via this link, Planning Condition Number 5: Document Viewer (reigate-banstead.gov.uk)</i>
12 October 2023	Item 9 Overview & Scrutiny Committee Forward Work Programme	Additional O&S Committee meeting to be scheduled in February/March 2024	Request to officers	In progress	<i>Completed – changes to the O&S Forward Work Programme negated the need for an additional meeting.</i>
7 December 2023	Item 7 Companies Performance Update – Winter 2023 (Exempt)	The Chair requested that a summary of the relevant background on the origins of the investment in Pathway for Care be shared with Overview & Scrutiny Committee.	Request to officers	In progress	

Written answers from 8 December 2022 can be found here - [Document Written Answers from OSC 8 December 2022 | Reigate and Banstead Borough Council \(moderngov.co.uk\)](#)

Further responses from 8 December 2022 can be found here - [Document Further Responses to Follow On Questions 8 Dec 22 | Reigate and Banstead Borough Council \(moderngov.co.uk\)](#)

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Written answers from 6 July 2023 can be found here - [Document Follow Up Questions from OS 06 July 2023 | Reigate and Banstead Borough Council \(moderngov.co.uk\)](#)